



PUBLIC (SPECIAL-B) DEPARTMENT  
SECRETARIAT, CHENNAI-600 009

Letter No.1800/Special.B/2005-1, Dated: 6.6.2005

From

Thiru N.Narayanan,I.A.S.,  
Chief Secretary to Government

To

All Indian Administrative Service Officers (w.e.)

Sir/Madam,

Sub: Instructions regarding submission of intimation by  
members of All India Services about construction/  
extension of house – Forwarded

Ref:- From the Government of India, Ministry of Personnel,  
Public Grievances and Pensions, Department of  
Personnel and Training, New Delhi, Letter No.  
11017/15/ 2005-AIS(III) Dated:3.5.2005.

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I am directed to enclose a copy of the Government of India's letter  
cited for your information and request that the instructions given therein  
may please be followed strictly.

Yours faithfully,

for Chief Secretary to Government

Copy to:

The Home Department, Chennai-9 (w.e.)

The Environment and Forests Department, Chennai-9 (w.e.)

The Personnel and Administrative Reforms Department, Chennai-9 (w.e.)

Copy of :

No. 11017/15/2005-AIS(III)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions,  
Department of Personnel and Training

New Delhi, 3<sup>rd</sup> May, 2005

To  
The Chief Secretaries of All State Governments/UTs.

Sub: Instructions regarding intimation submitted by members  
of All India Services about construction/extension of  
house.

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Sir,

I am directed to invite attention to the Government of India Decision No.2 under AIS (Conduct) Rules, 1968 (incorporated at page No.184 of AIS Manual Part I), which prescribes that the purchase of any movable property exceeding Rs.15,000 in value by a member of the Service for the construction or extension of a house shall be reported to the prescribed authority in the following manner:

- i) before starting the construction/extension, he shall report or seek permission, as the case may be, in **Form IV**, and
- ii) after completing the construction/extension, he shall report in **Form V**.

2. It has come to the notice of the Government of India that some members of All India Services do not report such matters. This has been viewed seriously. It is reiterated that members of All India Services should submit the requisite intimation in the above-mentioned forms in this regard to the competent authority.

3. It is requested that these instructions may be brought to the notice of all the member of the All India Services. State Governments should maintain strict vigilance in this matter.

Yours faithfully,

Sd/-.....  
(G.C.Pandey)

Under Secretary to the Government of India  
// TRUE COPY //

SECTION OFFICER