



Letter No.1700/Special.B/2014 - 2, Dated:21.08.2014

From
Thiru Jatindra Nath Swain, IAS.,
Principal Secretary to Government

To
All Indian Administrative Service Officers.

Sir/Madam,

Sub: Public Servants (Furnishing of Information and Annual Return of assets and the limits of Exemption of Assets in Filing Returns) Rules, 2014 - Regarding.

- Ref:-
1. From the Director (Services), Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, New Delhi, D.O. Letter F.No.11017 / 03 / 2014-AIS-III, Dated: 04.08.2014.
 2. Govt. Letter No. 1700/2014-1, Public (Spl.B) Department, dated:11.08.2014.
 3. From the Establishment Officer & Additional Secretary, Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, New Delhi, D.O. Letter No.6(1)/2014-EO(PR), Dated: 25.07.2014 (received on 18.08.2014).

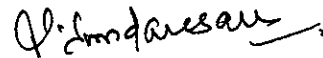
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In continuation of the reference 2nd cited, I am directed to state that the Establishment Officer & Additional Secretary, Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, has stated that it has been decided by the Government that IAS Officers would file the information related to assets and liabilities **online** as envisaged under the above rules. In this regard, an application, namely, **Property Related Information System (PRISM)** has been designed and became operational w.e.f. 01.08.2014 to enable the officer to file the information and declaration online. The navigation tab for PRISM> 'Declaration' has been provided in the menu on Home Page of SPARROW. He has further stated that since the application would be available in the SPARROW itself, no separate user ID and password would be required once the officer accesses SPARROW by using his existing user ID and password.

p.t.o.

2. After filing the declaration and information online, the officer would have to **authenticate** it by using the **Digital Signature Certificate (DSC)** already issued to him under SPARROW. A provision for '**Upload Form**' has also been provided to enable the officer to scan and upload the declaration and information relating to assets and liabilities in case she/he does not have a DSC or is not able to use his DSC for any reasons. He has also stated that a 'User Manual' to facilitate filing up the forms has been provided in the help menu on the Welcome page of SPARROW and in case of any difficulty, the officer could send an e-mail at **support-sparrow@nic.in** or could call at the Help Desk No. 011-23093416.

Yours faithfully,



for Principal Secretary to Government
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